

Community Mentor Agreement Letter

Dear _____,

Thank you for accepting the task of mentoring _____ through his/her Senior Project. As outlined in an earlier invitation, the requirements of the mentor are the following:

Be a community member who is willing to work with a high school student on a regular basis for a minimum of 15 hours outside of the WHS school day. Travel time and/or practicing are not part of the 15 hour requirement.

Have expertise or certification in the student's area of interest. In some cases, legal documentation may be required.

Be at least a 25 year old adult who is not a relative, household member, or employer of the student.

Help with the research paper, if possible, by providing information through a personal interview and/or identifying sources of information for the student's research.

Help with the product by:

- o Providing instruction.
- o Assisting with resources (not monetary).
- o Offering support and guidance.
- o Encouraging the student to achieve to his/her maximum learning potential.
- o Confirming the completion of the required hours.
- o Verifying the completion of the product by the student.
- o Writing a mentor evaluation regarding the student's performance.

Be available to help the student complete the fieldwork so that he/she may successfully complete their project by the required deadline. Most fieldwork takes place from January until May.

Your mentee's project, which cannot be approved by the Senior Project Review Board without this completed and signed Mentor Agreement Letter, involves the following:

Project Topic:

Research Paper Topic:

Product:

How your mentee will document the process of creating his/her product:

Community Mentor Name^(please print)_____

Community Mentor Signature_____

Community Mentor Phone Number_____email_____

Mailing Address_____