



STUDENT HANDBOOK 2011-2012

Waimea High School
9707 Tsuchiya Road
P.O. Box 339
Waimea, HI 96796
Telephone: (808)338-6800
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<http://www.waimeahighschool.org>

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____

ZIPCODE _____

PHONE _____

ADMINISTRATION

Principal Mrs. Nely Caberto
Vice Principal Mrs. Anne Kane
SASA Mrs. Dionis McGihon

COUNSELORS

Counselor Ms. Paulette Morrissey
Counselor Ms. Jennifer Moniz

SUPPORT SERVICES

Student Services Coordinator Mrs. Sharleen Taira
Registrar Mrs. Deborah Chaffin
Attendance Clerk Mrs. Ilima Keala
Account Clerk Mrs. Ann Duarte
Health Aide Mrs. Ala Nizo
Head Custodian Mrs. Alfreda Hookano
Athletic Director Mr. Jon Kobayashi
Cafeteria Manager Mr. Cosme Amulacion
Student Activities Coordinator Mr. Liko Pereira
PCNC Mrs. Judy Cano
Mokihana Project Dr. Maria Parreno
Ms. Moelke and Ms. Erica Sy

Alma Mater

Far across the blue Pacific True to selves, to school, to teachers,
'Neath the mountains high May we ever be.
Stands our gracious Alma Mater Work and sports and many studies
Waimea High Crowd the years with glee.

Chorus: Lift your voices in her praises,
May she never die,
Hail to thee, our Alma Mater,
Waimea High

Mission Statement

The mission of Waimea High School is to provide a comprehensive education in an environment conducive to learning, teaching, and growing in order that our students become productive and responsible citizens and life-long learners.

Waimea High School

Accredited by the Western Association of Schools and Colleges, Waimea High School provides a comprehensive secondary education to students in grades nine through twelve.

Vision Statement

- A safe environment for learning.
- School is part of a greater Westside ohana.
- Students will become responsible and productive citizens.
- Everyone will respect and value themselves and others.
- Students will be provided relevant curriculum, effective instruction and the use of appropriate technology.

Mission of the Department of Education

The Hawaii Department of Education, in partnership with the family and community, is committed to having all public school graduates achieve the General Learner Outcomes and Content and Performance Standards in order to realize their individual goals and aspirations. High school students will have opportunities, not limited by time, for college-level course work and program endorsements to prepare them to be successful in a global society. Therefore, all graduates will be prepared for post-secondary educational and/or careers and their role as a responsible citizen.

Vision of the Hawaii High School Graduate

All Hawaii public school graduates will:

- Realize their individual goals and aspirations
- Possess the attitudes, knowledge and skills necessary to contribute positively and compete in a global society
- Exercise the rights and responsibilities of citizenship, and
- Pursue post-secondary education and/or careers without the need for remediation.

General Learner Outcomes

- | | |
|---------------------------|---|
| (1) Self-Directed Learner | (4) Quality Producer |
| (2) Community Contributor | (5) Effective Communicator |
| (3) Complex Thinker | (6) Effective and Ethical User of
Technology |

Nondiscrimination Statement

Students have equal access to courses, programs and services of Waimea High School regardless of their race, color, national origin, sex, religion, or handicapping condition.

New Laws

The 1998 State Legislature passed new laws, which allow for student suspension of up to 93 days (one semester) for the possession, use or sale of drugs or alcohol or the use of any item as a weapon.

Also, a new compulsory attendance law has been implemented which provides administrators and parents with the right to release chronically disruptive or truant students who are of 16 years or over.

The Gun Free Schools Act mandates that any student found in possession of a gun or firearm be suspended from school for a year.

Policies for Students

Adopted by the SCC of WHS on 10/98

Students who attend Waimea High School are expected to conduct themselves in a manner that promotes a safe, secure, and disciplined learning environment and reflects positively on themselves, their classmates, parents, teachers, and community.

Specifically, students are expected to refrain from disrespectful behaviors including the use of obscene or profane language, public displays of affection, and littering and misuse of school property. Students are expected to be quiet when passing classrooms and offices so as to not disrupt school operations.

Each Waimea High School student automatically becomes a citizen of our school, both receiving privileges and accepting responsibilities, which include the following expectations.

Expectations:

1. Respect for property:
Waimea High School is a clean, neat environment. Please refrain from marring walls, desks, restrooms, and other school property. Posters may be displayed with the approval of the administration.
2. Respect for authority:
All Waimea High School staff is responsible for monitoring and correcting student behavior. Please show respect, follow the direction, and identify yourself and activity when asked, obeying all school rules and state laws.
3. Respect for others:
Waimea High School seeks a positive school experience for students. Please show courtesy and tolerance and avoid put-downs. Harassment and bullying is never acceptable.
4. Respect for self and good work habits:
At Waimea High School we offer all students an equal opportunity in a safe environment to achieve a maximum potential and competency to become responsible and contributing members of our community. "Be the best you can be." Dress in a manner conducive to learning, orderliness, and safety, including a school wear tee shirt. During the instructional day, all clothing must be modest. Students are expected to be prepared for and participate in class.
5. Regular Attendance and Punctuality:
Students must attend all classes and are expected to be on time for classes.
6. Freedom from fear:
Students are expected to contribute to a safe school environment, free from fear. Acts of violence, harassment, or bullying are never acceptable. Possession of weapons and contraband are never acceptable.

MENEHUNE MATTERS*

Student Code of Conduct

Regular Attendance: Students are to attend school and all classes regularly.

Punctuality: Students are to be on time for school and all classes.

Work Habits: Students are to be prepared for and to participate in each class.

Respect for Self and Others: Students are to be honest, to behave with dignity and to treat others with respect and courtesy. Harassment or Bullying is unacceptable.

Respect for Authority: Students are to obey all school rules and state laws.

Respect for Property: Students are to be responsible and care for our buildings, equipment, and textbooks. Students are to treat all property belonging to the school with care.

Freedom from Fear: Students are to contribute to a safe school environment that is free from fear. Acts of violence, harassment, or bullying; possession of weapons or contraband are never acceptable.

Punctuality

Students are to arrive to school on time. First bell rings at 7:45am and the tardy bell is at 7:50am. Passing periods are five minutes long. Students are to be on time for all classes during the day.

Tardies

Any student late for any class is considered tardy and must serve detention after school. Any student more than 15 minutes late for a class will be considered absent from that specific class per DOE documentation. (Refer to "Waimea High School Detention Room" information).

Truancy

At the beginning of each school year, administration will address the issue of truancy at grade level assemblies (1st warning) and during Significant Adult sessions (2nd warning). Truancy is defined in Chapter 19 as a student absent from class(es) or the school campus with out authorization. Students on campus during academic periods with out an authentic pass being used for the intended purpose are considered Truant.

Consequences for Truancy are as follows:

- Student booked for Truancy by School Resource Officer
- Student given one hour after school detention
- Students possessions may be searched

Unexcused Absences

- 1st level: If teacher notices more then 3 unexcused absences; teacher counsel's student and make arrangements for student to pay back lost class time. Contact parent/guardian to inform of his/her of unexcused absences; counsel and warn student regarding consequences for unexcused absences.
- 2nd level: If unexcused absences continue, teacher contacts the grade level counselor and counselor will research absenteeism with parent/guardian and other teachers. Counselor to address student and a Family Court petition may or may not follow.
- 3rd level: If unexcused absences continues, counselor will contact Parent or guardian and may file a Family Court petition.

School Wear

Students will comply with the adopted school wear policy:

- Students shall wear an approved "School Wear" shirt on all school days. (WHS or Menhune incorporated into design)
- Students are not to alter, i.e. cut into midriff or tank top styles, turn inside out, tie, or twist their school wear shirts.
- School wear must be worn, not carried in a backpack, slung over the shoulder or worn as a "necklace". There is no excuse!

No shirt, NO EXCUSE! Your shirt is your ticket to school. Teachers have the authority to check for school wear under sweatshirts/jackets. Student referred to administration will be presented with the following consequences if not in school wear:

1. Given the option of purchasing and changing into school wear immediately and then returning to class. Student is marked "Tardy" and parent/guardian notified.
2. If unable to purchase school wear, parent/guardian notified to bring in school wear or grant permission for student to drive home to pick up school wear. Reasonable time period allowed in both actions.
3. Student awaiting arrival of school wear will wait in main office until parent/guardian arrives. If parent/guardian fails to deliver school wear, detention will turn into "In-School Suspension." Absence will then be marked as "Excused" by attendance clerk.
4. Student failing to return to school after having been sent home to retrieve school wear will be marked "Truant" and referred to KPD for detainment.
 - Upon 3rd offense, parent is notified and student is suspended from school.
 - Teachers/administration should have joint responsibility of noting infraction "tallies" for student.
 - Counselors to schedule post-suspension counseling upon student's return to school.

Inappropriate Language

1. Students who use inappropriate language **directed at any adult staff member will be suspended.** Second offense of this nature will result in two days of suspension; a third offense will result in three days of suspension.
2. Students who use inappropriate language directed at fellow students whether in dialogue or anger will be **assigned consequences according to teacher's classroom rules.** These consequences will include communication with parent/guardian and could include teacher assigned detention. If these consequences have been trialed, exhausted and properly documented and the inappropriate language still continues, the student will then be referred to administration for suspension.

Each class syllabus should clearly state classroom rules and consequences. A copy of the syllabus shall be provided to parent for ongoing reference.

Parent/guardian contact for each offense; counselor to schedule post suspension counseling upon completion of suspension.

Insubordination

1st level: Students who display insubordination in the classroom will be first assigned consequences according to teacher's classroom rules. These consequences will include communication with parent/guardian and could include teacher consequences.

2nd level: If insubordination continues, teacher will refer matter to counselor for action. Counselor will notify parent/guardian of inappropriate behavior.

3rd level: If insubordination does not cease despite teacher's intervention, teacher to complete Detention Room Referral Form and submit to administration. Documentation of parent contact MUST be included on referral form prior to submission to administration.

Cheating

All students are expected to produce their own work and assignments and must refrain from cheating. Cheating is defined by:

- Copying another student's work
- Allowing another student to copy your work
- Plagiarism (using someone else's work as your own)
- Distribution of answers to a test, paper, assignment, etc., whether done verbally, in writing, or the like.

Consequences of Cheating

1st level: Student caught cheating will have paper, test, etc. taken away and no credit given. Teacher will counsel student, contact parent and refer student to administration for disciplinary action (1 day suspension).

2nd level: Student caught cheating a second time will receive no credit for task, will be considered insubordinate as well, and will be referred to counselor. Counselor will work with student and notify parent to schedule conference. Administrator will handle disciplinary action (2 days suspension).

3rd (or more) level: Student who continues to cheat will be given long term suspension as determined by administrator.

Electronic Equipment

MP3 Players, Play Station Portables, IPOD and any other electronic devices including cell phones will be automatically confiscated if used during class time. Parent/guardian contacted.

Item may be picked up in the office once student has completed 1 hour of after-school detention.

If the item is confiscated for a second time, parent/guardian will be asked to pick it up upon completion of two hours of after school detention.

A third time will result in parent/guardian contact for suspension. Counselor to schedule post-suspension counseling. Teachers have the authority to enforce this policy even if electronic equipment is used while going to the bathroom, counselor, office, etc.

Off Limits Areas

- Cemetery
- Back and on the sides of band building.
- Back of the old dispensary and adjacent parking lot.
- Behind vocational (Bldg. D) and agriculture (Bldg. E) buildings.
- Behind Art (Bldg. J) building – Haina Road.
- S,T,U building – second floor.
- Front lawn railing is off limits, students are expected to refrain from sitting on the railing fronting Tsuchiya Road.
- The area beyond stone wall (Building R and Gym included).
- All of Haina Road, Makeke Road, Ola Road, Tsuchiya Road and parking lot behind the Foreign Church Classroom.
- Student cars. (Students are not to go to their cars at any time during school hours. If belongings for a class are needed, student must first acquire a pass from the front office.)
- Students on modified schedule should be ready to show their cards to school personnel whenever asked.

Waimea High School Detention Room

Students are to report to the detention room on their own.

Master attendance list will be provided by security attendant.

Room will be staffed by two teachers and one security attendant.

Detention period runs from 2:10pm – 3:00pm.

Students are to sign in on provided attendance sheet.

All bottom louvers of the detention room will be closed to prevent distractions. Opened top louvers will provide ventilation.

Students are expected to sit quietly in chairs, with their heads up and without talking for the entire period.

Sleeping is not allowed.

Talking during detention will earn student another day in the detention room.

Electronic equipment is not allowed, items will be confiscated and student will serve another day of detention in order to get them back.

School work will not be completed during detention time.

Student should utilize the restroom prior to entering the detention room.

Students who fail to comply with detention room expectations will be escorted out of room to administration.

Removal from the detention room may result in student being suspended from school.

Students who skip detention are insubordinate and suspension will result once parents are notified by administration.

Chapter 19

1. Chapter 19 is the document in which the Department of Education outlines student discipline, including the definition of offenses and the possible consequences (disciplinary actions).
2. When school opens, the administration reviews Chapter 19 and the school's discipline plan with all the students.
3. Students are accountable for following the rules of the school.

Miscellaneous Policies

Closed Campus:

Waimea High School is a closed campus. This means that students cannot leave the school grounds once they arrive (even before first period). Leaving campus without permission constitutes truancy.

Off Limits:

Students found in areas designated "off-limits" will be subject to disciplinary action.

**Menhune Matters subject to revision per administration. Disciplinary intervention, i.e. "after school detention room", subject to approval by School Community Council and administration.*

Attendance

Philosophy:

At Waimea High School the classroom experiences are meaningful and essential to each student's educational program. Time lost from class is in itself unrecoverable, especially in terms of the opportunity for interaction and exchange of ideas between students and student and teacher. Classroom participation is an integral part of the student's course of study.

Benchmark:

If the attendance benchmark is not met (95% or not more than 10 unexcused absences), students may not participate in Co-Curricular activities. For seniors this may also include not participating in commencement activities (walk on graduation night). A written note is required to excuse absences. School policy requires notes to be submitted within 3 days upon return to school.

Unexcused absences/Discrepancies:

Unexcused absence disputes must be resolved no later than 3 days after actual absence. An unexcused absence is family vacation, driver's permit, driver's road test, parent request without explanation, personal business.

Excused Absences:

Inclement weather, illness, serious injury, medical/dental/scholarship appointments which cannot be scheduled for after school, Saturday or on holidays, court appointments, death in the immediate family, emergency teen parent child care, urgent medical assistance for immediate family members, administrative approved job interviews related to school activities.

Tardiness

Tardiness is defined as being late to class. Students need a pass from Administration to be admitted to class and must serve after school detention. A student will be considered absent if they are more than 15 minutes tardy for a specific class. Field trips, assembly participation or any excused school activity is NOT an absence.

Off Campus Passes

Students are responsible for obtaining an approved Student Pass before leaving campus. Requests for off-campus pass must be submitted to the office 24 hours prior to leaving. Any late requests must have the signature of an administrator. Off campus passes will NOT be issued for visits to other schools.

Grades and Credits

Grades earned in a course shall reflect students' daily participation as well as the fulfillment of their other academic requirements. An academic penalty shall be assessed by a teacher for any unexcused absence in accordance with policy established by the BOE and the DOE.

Student Discipline

All students should have the opportunity to learn in an educational environment that is free of drugs and violence and that is conducive to learning. When a student's behavior violates rules of the school and the Department of Education, local and state criminal laws, the school is required to take appropriate disciplinary action in accordance with the DOE's Chapter 19 and agreement between the Hawaii State Teacher's Association (HSTA) and the Board of Education (BOE).

Chapter 19

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Athletics

All students representing Waimea High School in interscholastic sports must meet all the requirements and eligibility provisions set by the Kauai Interscholastic Federation (KIF), Hawaii High School Athletic Association (HHSAA), Department of Education (DOE), and Waimea High School.

Remember that athletics is a privilege and not a right. As an athlete, you have a responsibility of high standards in school, on the field of play and in the community.

Sports Offered: 16 Sports with 37 teams

FALL:

Air Riflery – Boys and Girls Varsity

Bowling – Boys and Girls Varsity

Cheerleading – Co-ed Varsity

Cross Country – Boys and Girls Varsity
Football – Junior Varsity and Varsity
Volleyball – Girls Junior Varsity and Varsity

WINTER:

Basketball – Boys Junior Varsity and Varsity
Canoe Paddling – Boys and Girls Junior Varsity and Varsity
Soccer – Boys and Girls Junior Varsity and Varsity
Softball – Girls Varsity
Swimming – Boys and Girls Varsity

SPRING:

Baseball – Boys Varsity
Basketball – Girls Junior Varsity and Varsity
Golf – Boys and Girls Varsity
Tennis – Boys and Girls Varsity
Track – Boys and Girls Varsity
Volleyball – Boys Junior Varsity and Varsity

You will need the following to participate in athletics at Waimea High School:

1. Medical Examination
2. Athletic contract
3. Parental written permission
4. Medical Insurance
5. Web page permission
6. Maintain at 2.0 grade point average and no F's in a required subject
7. View risk video with parent or guardian
8. Attend team meeting with Athletic Director
9. Be selected to team.

Sign up for sports are announced during daily bulletins. All forms can be picked up at the Athletic Directors office in the school gym and must be in the hands of the Athletic Director prior to practice or play.

Co-Curricular Activities

Co-Curricular Activities include the student government and athletic programs. All students who represent Waimea High School must meet the eligibility requirements as outlined in the "Guidelines for Participation in Co-Curricular Activities". Students must have a grade point average of 2.0 and not have failed any courses required for graduation. Eligibility is determined quarterly. In addition, students must meet attendance benchmarks, have no outstanding financial obligations and have no suspensions for A and B offenses

Student Government

The main governing body of the student government is the Waimea High School Student Council, comprised of all student body officers, class officers and committee chairpersons of all student activities. Student body chairpersons are appointed by the student body president. The Student Council meets bi-monthly after school to conduct student concerns. All students on the Council must meet the eligibility requirements as outlined in the "Guidelines for Participation in Co-Curricular Activities". To serve on honorary courts, students must also meet attendance benchmarks; have no outstanding obligations and no suspensions for A and B offenses.

School Clubs and Activities

Bayanihan Club
Contemporary Dance Club

Career/Health Fair
Japanese Club

Cultural/Foreign Exchange	Hawaiian Club
“Believe It or Not, I Care” Club (BIONICS)	Math Club
Remotely Operated Vehicles Club (ROV)	Close Up
Distributive Education Clubs of America (DECA)	Leo Club
Future Homemakers of America/HERO (FHA)	Mock Trial
Health Occupations for Teens (HOT)	Spanish Club
Future Farmers of America (FFA)	Bible Club
Pacific and Asian Affairs Council (PAAC)	National Honor Society
Vocational/Industrial Clubs of America (VICA)	Astronomy Club
Science and Ocean Bowl	

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Off Limits:

Students found in areas designated “off-limits” will be subject to disciplinary action.

Visitors: Student Visitors – A student visiting from another school must present, to this school’s administration, a signed authorization from his/her principal and parents acknowledging the student’s presence at Waimea High School. Visit must be pre-approved by administration 24 hours prior to actual visit allowing school to notify teachers of impending visit.

Other Visitors – Visitors are welcome. However, for the safety and security of our students, all visitors must check in at the office prior to visiting any portion of the campus. Failure to comply may result in trespass charges.

General Information

School Fees: There are two types of school fees: Mandatory and Optional.

Mandatory Fees: Class Dues and Student Government Dues (each year) and Mandatory for Freshmen ONLY – WHS Day planner. Mandatory for Freshman and Junior School ID Fee (*School Fees are subject to change by School Administrator – without notice).

<u>Class</u>	<u>Total</u>	<u>Class Dues</u>	<u>Student Govt .</u>	<u>WHS Day Planner</u>	<u>ID’s</u>
Freshman	\$19.00	\$7.00	\$10.00	Free	\$2.00
Sophomore	\$17.00	\$7.00	\$10.00		
Junior	\$20.00	\$8.00	\$10.00		\$2.00
Senior	\$19.00	\$9.00	\$10.00		

Optional Fees:

Yearbook	\$45.00 - \$50.00
WHS Day Planner (optional for upper classmen)	\$5.00
KIF Activity Card (*Price subject to change by KIF)	\$15.00*(Gr. 9-12)
	\$10.00* (Gr. K-8)

Obligations:

Any outstanding obligations must be paid in order for a student to purchase a yearbook and/or activity card, and to also participate in Co-Curricular activities (i.e. Sports, Homecoming Court, Winter Ball, Prom, etc.).

Food Service:

The cafeteria serves Breakfast from 7:10 – 7:40 am, Wiki (sandwiches) or Pre-packed Salad during morning recess, and Hot Lunch, Wiki, or Pre-packed Salad during lunch recess. Cost for a Breakfast is \$1.00, reduced price student \$.30. Cost for Wiki, Salad, or Hot Lunch is \$2.35, entrée is \$1.85, reduce price student \$.40, adult \$4.70, second and subsequent lunch \$4.70. Purchase of meals is through an automated school lunch program (similar to the use of a debit card). No money is collected in the cafeteria at any time.

Waimea High School, School Lunch policy does not allow for student to charge for meals. It is your responsibility to keep track of your lunch account balances. No money in your account, no meal service. School ID's must be presented to the cashier at time of meal pick-up. No ID, no meal service.

All payments must be made at the following locations and times:

- Main Office service window – 7:00 – 7:45 am and morning recess only
- Drop box slot in Account Clerk's door – Anytime

Payments received after 10:00 am will be posted to students' account the following school day. Amount presented to the Meal Ticket Clerk will be deposited in full – no change will be given back to student.

Identification Cards:

Each new student to Waimea High School is given a Student (picture) Identification Card. This Student ID is used mainly to identify you as an enrolled student at Waimea High School. It is also used for things such as meal service in the school cafeteria, book/equipment borrowing service in the library and computer lab, textbook issuance in your classrooms, etc. It is very important to have this Student ID card in your possession at all times while at school or participating in a school related activity. If you lose your original ID card, you can purchase a new ID card for \$5.00 (payable to the Account Clerk). No refunds (if new card has been printed) given if old card is found.

Health Room:

Should a student become ill during the school day, the student must get a health room pass from the teacher. The health room is staffed by a health aide who serves as a clearinghouse for health problems but does not treat students. A student who is ill may be sent home only if he/she has turned in an emergency card.

Rainy Day Procedures:

In case of heavy rainfall during the school day, and there is a departure from the regular bell schedule, students must remain in the classroom until the rain subsides. The administration will ring the bell when the rain subsides.

Classroom Emergency:

Every teacher has an emergency plan. In case of an emergency, students must follow their teacher's directions.

Student Parking

There is very limited parking on the school campus. Parking is unassigned; i.e., first come first served. Students are encouraged to ride the school buses. No double-parking allowed.

Bus Transportation:

Bus transportation requires a round trip pass or a one way pass for either morning or afternoon. No money is collected on the bus at anytime. For questions or information call the DOE Student Transportation Branch at 241-7120.

Safety and Security:

Waimea High School has two campus security aides whose duties and responsibilities are preventive in nature. While their primary objective is to assist the administration in maintaining a campus that is safe for all students, the security aides also counsel students, report dangerous conditions, assist the administration in enforcing school regulations and policies, supervise students who are on detention, and administer first aid. Students are expected to respond appropriately to the security aides.

New Students:

To enroll at Waimea High School, a student must have A). An official release from his/her previous school. B). School records from previous school. C). Health records (TB clearance for out of state); and must be accompanied by a parent or legal guardian.

Withdrawing Students

To be withdrawn from WHS, the student must notify the registrar at least 3 days prior to leaving. The student's parents or legal guardian must sign the "Request for Release" form. No student will be released without his/her parent's/guardian's signed request.

Comprehensive Student Support System (CSSS)

The Comprehensive Student Support System is a collaborative effort involving the Department of Education, the family, and the community that provides resources and assistance so each child will meet the educational standards for his/her grade-level. Family members and school officials make decisions that are meaningful to a child's welfare. The collaborative decision-making process ensures that student support services match the severity, complexity, and frequency of need, and can be delivered in a timely and efficient manner.

Student Services:

School Registration, Grade level Counseling/High-Risk Counseling, Career Center Student Services Coordination, Educational Assistants, Significant Adult (mentorship) Program, Tutoring, Library Services, Computer Lab, CSSS Cadre.

Co-Curricular Programs and Student Activities:

Clubs: Academic, Language/Culture, Service.
Special Interest Activities: Student Government, Class Government, Career/Health Fair, Close Up, Cultural/Foreign Exchange, Mock Trial.

Specialized Instructional Programs:

Advanced Placement courses, Comprehensive School Alienation Program, English for the Second Language Learner, Gifted/Talented, Hina Mauka-Teen Care, JROTC, and Peer Education.

Support Programs:

Freshmen Teams, Blue and White, Special Education, 504 Modification Program, Mokihana Project (School Based Behavioral Health), Hina Mauka-Teen Care, Outreach Programs (High-Risk Counselor/Mokihana Project Staff), Tobacco Cessation Program.

Student Recognition:

Athletic Awards Banquet, Honor Roll/Principal’s List, JROTC Recognition Dinner, Awards Assembly, WAVE Recognition.

Service to Community:

Adopt-a-Highway, Diabetes Screening, Operation B.R.A.T.S., Santa’s Village.

Community Support:

Adopt-a-School Program, Project Grad, Waimea Alumni & Friends Foundation, Waimea Action Voices for Education, Menehune Booster Club, Band Boosters, Athletic Boosters, Parent Community Networking Center, School Community Council.

Information for Class of 2013 and on

Course Requirements	BOE Recognition Diploma*	High School Diploma
English	4.0 Credits including: <ul style="list-style-type: none"> • English Language Arts 1 (1 credit); • English Language Arts 2 (1 credit); and • Expository Writing (0.5 credit) 	4.0 credits including: <ul style="list-style-type: none"> • English Language Arts 1 (1 credit); and • English Language Arts 2 (1 credit)

Social Studies	4.0 credits including: <ul style="list-style-type: none"> • Modern History of Hawaii (0.5 credit); and • Participation in a Democracy (0.5 credit) 	4.0 credits including: <ul style="list-style-type: none"> • Modern History of Hawaii (0.5 credit); and • Participation in a Democracy (0.5 credit)
Mathematics**	4.0 credits including: Algebra I, Geometry, and Algebra II or the equivalent	3.0 credits
Science	3.0 credits including: 2.0 credits in Chemistry, Biology, and/or Physics	3.0 Credits
World Language Fine Arts Career and Technical Education	2.0 credits in one of the specified courses	2.0 credits in one of the specified courses
Senior Project	1.0 credit	Not Required
Physical Education	1.0 credit	1.0 credit
Health	0.5 credit	0.5 credit
Personal Transition Plan	0.5 credit	0.5 credit
Electives	5.0 credits	6.0 credits
Total	25.0 credits	24.0 credits
Other	Meet standard on Algebra II End of Course Exam	

* Graduates with a GPA of 3.0 or better will be awarded the BOE Recognition Diploma with Honors.

**Mathematics requirements for a BOE Recognition Diploma with Honors are 4.0 credits, including as a minimum, Algebra I, and Algebra II or the equivalent.

Information for Class of 2012

Course Requirements	BOE Recognition Diploma - 16 credits	High School Diploma 16 credits
English*	4.0 Credits	4.0 credits
Social Studies	4.0 credits	4.0 credits
Mathematics	3.0 credits*	3.0 credits
Science	3.0 credits*	3.0 Credits
Physical Education (P.E.)*	1.0	1.0
Health	½ credit	½ credit

Personal Transition Plan	½ credit	½ credit
Two credits in one of the following:	2.0 credits	2.0 credits
World Language (same language)*		
Fine Arts		
Career and Technical Education		
Electives (Any Subject Area)	6.0 credits	6.0 credits
Senior Project	1.0 credit	Not required
Total:	25 credits	24 credits

* English shall include English Language Arts 1 (1credit) and English Language Arts 2 (1credit).

* No more than one math credit can be lower than Algebra 1.

* No substitution courses are allowed for the three science credits.

*P.E. includes a required ½ credit course, P.E. Lifetime Fitness, and a second ½ credit P.E. basic elective.

* Credits earned must be in the same language, e.g., 2 credits in Spanish, NOT 1 credit in Spanish and 1 credit in Japanese.

Board of Education (BOE) Recognition Diploma with Honors

The Board of Education Recognition Diploma with Honors is awarded to students with grade point averages of 3.0 and above who successfully complete course and other requirements.

To students who meet the requirements, the BOE Recognition Diploma with Honors is awarded:

- Cum Laude with a GPA of 3.0 to 3.5;
- Magna Cum Laude with a GPA of 3.5+ to 3.8; or
- Summa Cum Laude with a GPA of 3.8+ and above.

Board of Education (BOE) Recognition Diploma

The Board of Education Recognition Diploma is awarded to students who successfully complete course, Senior Project, and other requirements.

High School Diploma

The High School Diploma shall be issued to students who have met all graduation requirements in the required courses by demonstrating proficiency in the Hawaii Content and Performance Standards and General Learner Outcomes.

Certificate of Completion

The Certificate of Completion of an Individually Prescribed Program (IPP) shall be issued to a student with a disability who completes all the requirements set by the student's Individualized Education Program (IEP).

Commencement Exercises/Requirements

Students shall be permitted to participate in commencement exercises if they:

- 1) meet the requirements for a diploma or a certificate;
- 2) have fulfilled their financial obligations and Senior Contract
- 3) satisfy other conditions that meet the standards of clarity, reasonableness, and justifiability, as established by the Department of Education.

A student who does not meet the graduation requirements by the date of commencement is not eligible to participate in commencement. The student will receive his/her diploma upon completion of all requirements provided the school receives all official documents by August 31. A student who does not meet graduation requirements by August 31 of the year that he/she should have graduated will not receive a diploma from Waimea High School for that year. Besides completing courses every student must clear all financial obligations in order to receive his/her diploma.